



OFFICE OF THE MEMORIALS AND
MOMUMENTS COMMITTEE
TOWN HALL, 511 MAIN STREET
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MEMORIALS AND MOMUMENTS COMMITTEE MEETING MINUTES

Approved: **August 14, 2017**

Meeting Date: **Monday, July 17 2017**

Scheduled Agenda Items.

1. Committee Issues for Discussion and Review
 - A. Monument Specification Standards and Policies
 - B. Relocation of the bench memorials on the Town Common

Meeting Minutes.

1. This was the second meeting of the Memorial and Monuments Committee for the Town of Dunstable. The committee was called to order at 6:08PM. Attending for the committee were: Alan Chaney, Joseph Dean, and Philip DeNyse. Not attending was Dana Metzler. Also in attendance were Ms. Tracey Hutton, Town Administrator and Mr. David Barker.
2. The first order of business was to review the minutes of June 26, 2017. The minutes were approved 3-0 and will be posted to the Town web site.
3. Discussion began with plans for moving the memorial benches currently surrounding the gazebo to a new location. There are seven benches on the Town Common. The Committee discussed criteria for alternate placement on the Town Common. Some different locations were discussed and the criteria that should be applied to their placement. There have been discussions regarding moving the Town Common memorial benches since the Selectboard presentation of the Assessment of Dunstable's Memorials report in December 2014. Mr. Barker provided some historical context of when the benches were originally installed, approximately 2000-2001. This was a time before the Summer Concerts on the Common. Summer Fest sponsored by the Lions and the Grange Fair where the significant events on the Common. The Committee discussed some of the current rationale for moving the benches this being too close to the gazebo. Mr. Barker pointed out when the benches were installed, there was no

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general plan for the placement on the Common. There were some plans drawn up which show how the benches were installed and the locations around the gazebo. Ms. Hutton agreed to see if she can get a copy of the plans for the committee to review. Ms. Hutton has written letters to the bench families to gage if they have opinions on moving the benches. Five of the seven have responded on the question. There was some discussion on the technical details of how to disassemble and move the benches. Mr. Barker believes the benches are placed on sonotubes which extend to frost depth and the components are pinned and epoxied together. It is anticipated professional assistance will be needed to disassemble and move the benches. Mr. Chaney proposed the committee visit the Town Common at the next meeting to assess the options discussed. The committee discussed the need to provide a recommendation to the Selectboard on this issue.

4. The Committee also discussed the need to create policies for the Town to guide memorial and monument selection and placement in the town. Additionally, the Committee shall also consider what standards should be applied to assist the Town in qualification determination for memorial or monument placement. Mr. DeNyse will begin the process to assemble ideas on these issues for potential creation of a Town policy or bylaw.
5. The meeting was adjourned at 6:57PM. The next meeting will be on August 14, 2017 at 6 PM in the Town Hall.

Respectfully Submitted,

Philip J. DeNyse
Memorials and Monuments Committee Recorder